




# Sandata Mobile Connect (SMC) : 開始就診

## Sandata Mobile Connect (SMC) : 開始就診




### 登入 SMC

- 點選 Sandata Mobile Connect 圖示 () 以啟動應用程式。
- 輸入登入憑證：
  - 公司代號** -
    - 對於 Sandata 電子就診驗證使用者 = 2- 後接帳號。範例 2-##### (##### = 帳號)
  - USERNAME** - 使用者名稱憑證將根據代理機構組態而變更。
    - 員工的使用者名稱。
  - 密碼** - 密碼憑證將根據旅行社配置而變更。
    - 輸入您的密碼。
    - Touch ID (iOS) / 指紋 (Android)** ()。  
將手指放在裝置的指紋掃描器上。
    - Face ID (僅限 iOS)** ()。  
讓裝置的前置相機掃描您的臉孔。




#### 注意：

請記住，若要使用生物識別功能登入，使用者必須在其行動裝置上啟用並註冊生物識別資料。如果無法使用生物辨識登入，請檢查裝置設定。

Sandata Mobile Connect®	Sandata Mobile Connect®	Sandata Mobile Connect®
<p>COMPANY ID *</p> <input type="text" value="Company ID"/>	<p>COMPANY ID *</p> <input type="text" value="Company ID"/>	<p>COMPANY ID *</p> <input type="text" value="Company ID"/>
<p>USERNAME *</p> <input type="text" value="Username"/>	<p>USERNAME *</p> <input type="text" value="Username"/>	<p>USERNAME *</p> <input type="text" value="Username"/>
<p>PASSWORD *</p> <div><input type="password" value="Password"/> </div> <p>* Required field</p>	<p>PASSWORD *</p> <div><input type="password" value="Password"/> </div> <p>* Required field</p>	<p>PASSWORD *</p> <div><input type="password" value="Password"/> </div> <p>* Required field</p>
<p>LOG IN</p>	<p>LOG IN</p>	<p>LOG IN</p>
<p><a href="#">FORGOT PASSWORD?</a></p>	<p><a href="#">FORGOT PASSWORD?</a></p>	<p><a href="#">FORGOT PASSWORD?</a></p>
<p><a href="#">Privacy Policy</a></p>	<p>2.0.177</p>	<p>2.0.177</p>
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3. 點選登入。



COMPANY ID \*

USERNAME \*

PASSWORD \*

\* Required field

LOG IN

[FORGOT PASSWORD?](#)

[Privacy Policy](#)

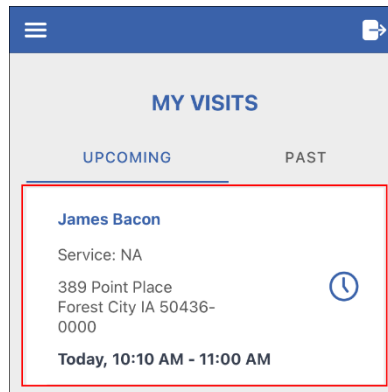
# 從搜尋客戶標籤開始拜訪 (已知客戶)

## 從搜尋客戶標籤(已知客戶)開始拜訪

當您知道客戶識別碼時，請使用此功能搜尋客戶。

### 注意：

登入後，預定就診將顯示在我的就診畫面上的近期索引標籤上。按一下客戶的動態磚，並按照提示進行預定的拜訪。



1. 導覽至**搜尋客戶**標籤，並按照指示開始拜訪。
2. 點選**輸入客戶識別碼**欄位，輸入搜尋條件。  
輸入完整的 10 位數 Medicaid ID 或客戶 ID 以尋找客戶。



### 注意：

如果您沒有客戶 Medicaid ID 或客戶 ID，請聯絡您的機構。

## 從搜尋客戶標籤開始拜訪 (已知客戶)

3. 點選搜尋客戶。
4. 點選開始就診。

**SEARCH CLIENT**

CLIENTS      **SEARCH CLIENT**

Enter Client Identifier

SEARCH CLIENT

**JULIET MONTGOMERY**

Client ID #: 678974  
MEDICAID ID #: 123211111111  
9999999999  
26 Harbor Park Drive  
Port Washington, NY 11050-0000

**START VISIT**

**START GROUP VISIT**

# 從搜尋客戶標籤開始拜訪 (已知客戶)

5. 選擇首頁或社群。
6. 點選繼續。  
這將記錄就診的位置，並繼續撥入或撥出流程。

**ALTERNATE LOCATION**

Please select your location \*

Home ☐

Community ☐

**CONTINUE**

**CANCEL**

7. 選擇服務。  
用手指捲動服務清單。
8. 點選開始就診。

The screenshot shows a mobile application interface for Sandata. At the top, there is a blue header bar with a menu icon on the left and a right arrow icon on the right. Below the header, the title "SERVICE SELECTION" is centered in blue. Underneath the title, a white box contains the date "Tuesday, August 31, 2021" and the name "JULIET MONTGOMERY". Below this box, the text "Please select the service you are providing" is displayed. A list of services is shown, each with a horizontal line to its right. The services are: "RN Assessment (T1001)", "Passport - Waiver Choices HCAS (T2025)", "OHCW - Choices HCAS (T2025)", "MyCare - Waiver Choices HCAS (T2025)", and "Passport - Consumer Directed Personal Care (T1019)". A red rectangular box highlights the entire list of services and the "START VISIT" button at the bottom. The "START VISIT" button is a blue rectangle with white text.

**SERVICE SELECTION**

Tuesday, August 31, 2021

**JULIET MONTGOMERY**

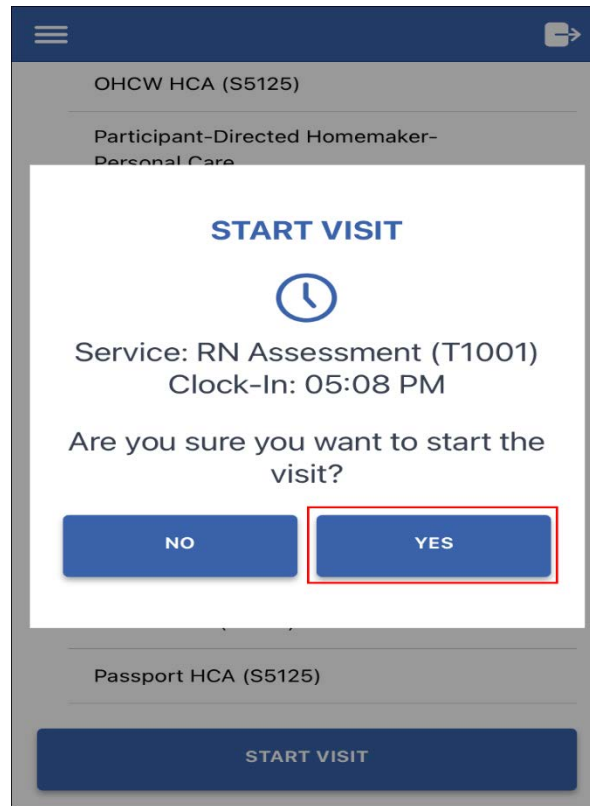
Please select the service you are providing

- RN Assessment (T1001)
- Passport - Waiver Choices HCAS (T2025)
- OHCW - Choices HCAS (T2025)
- MyCare - Waiver Choices HCAS (T2025)
- Passport - Consumer Directed Personal Care (T1019)

**START VISIT**

# 從搜尋客戶標籤開始拜訪 (已知客戶)


9. 點選是開始回診。



OHCW HCA (S5125)

Participant-Directed Homemaker-  
Personal Care

**START VISIT**



Service: RN Assessment (T1001)  
Clock-In: 05:08 PM

Are you sure you want to start the  
visit?

**NO** **YES**

Passport HCA (S5125)

**START VISIT**



## 注意：

將裝置關閉並開始提供服務。裝置將自動登出。當您準備好完成就診時，請重新登入。

### 完成就診（員工）



**注意：**

使用 **SWITCH SERVICE**

使用者可以向客戶提供多項服務，而無需結束目前的造訪並為每個服務啟動新的服務。恢復就診後，選擇 SWITCH SERVICE 並按照提示操作。



**注意：**

放棄就診結束就診，而不完成通話。照護者在就診結束時未登出時掛斷電話。放棄就診未完成就診，但允許照顧者開始另一次就診。

1. 登入應用程式。
2. 點選恢復就診。

**SEARCH CLIENT**

**Visit in Progress**

Thursday, August 19, 2021

**Joe Testersen**

**Visit Time**  
04:26 PM --:--

**Service(s):**  
HH OT ASSISTANT

**ABANDON VISIT** **RESUME VISIT**

**SEARCH CLIENT**

Enter Client Identifier

Search

**SEARCH CLIENT**



3. 點選**新增任務**以開啟任務清單。

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## VISIT IN PROGRESS

Friday, August 20, 2021  
**JOE SANDARS**  
Clock-In: 04:40 PM  
Service(s): BI PAB 2:1

ABANDON VISIT

COMPLETE VISIT

TASKS   OBSERVATIONS   VISIT NOTE

Add Tasks

4. 從任務清單中點選適用的任務（們）。  
某些任務需要使用者在欄位中輸入值（例如體重、血壓或車資）。
5. 點選**新增任務**以關閉任務清單。

**VISIT IN PROGRESS**

Friday, August 20, 2021  
**JOE SANDARS**  
Clock-In: 04:40 PM  
Service(s): BI PAB 2:1

**ABANDON VISIT** **COMPLETE VISIT**

**TASKS** **OBSERVATIONS** **VISIT NOTE**

**Add Tasks**

- ☒ Administer Medication(s)
- ☐ Assist/Feed
- ☒ Bed Bath
- ☐ Bed Mobility/Transfers
- ☐ Bedpan
- ☐ Blood Glucose Monitoring
- ☐ Blood Pressure
- ☒ Brush Hair
- ☐ Catheter Care

6. 點選任務完成、客戶拒絕或任務未完成。

The screenshot shows the Sandata mobile application interface. At the top, there is a blue header bar with a menu icon on the left and a share icon on the right. Below the header, there are three tabs: 'TASKS' (selected), 'OBSERVATIONS', and 'VISIT NOTE'. Under the 'TASKS' tab, there is a blue button labeled 'Add Tasks'. Below this button, there are three task lists, each with a title and three radio button options:

- Administer Medication(s) \***
  - ☐ Task Completed
  - ☐ Client Refused
  - ☐ Task Not Completed
- Bed Bath \***
  - ☐ Task Completed
  - ☐ Client Refused
  - ☐ Task Not Completed
- Brush Hair \***
  - ☐ Task Completed
  - ☐ Client Refused
  - ☐ Task Not Completed

7. 選擇首頁或社群。
8. 點選繼續。  
這將記錄就診的位置，並繼續撥入或撥出流程。

### ALTERNATE LOCATION

Please select your location \*

Home

☐

Community

☐

CONTINUE

CANCEL

9. 點選完成就診。

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## VISIT IN PROGRESS

Thursday, August 19, 2021  
**JOE TESTERSEN**  
Clock-In: 04:26 PM  
Service(s): HH OT ASSISTANT

ABANDON VISIT SWITCH SERVICE

COMPLETE VISIT

TASKS OBSERVATIONS VISIT NOTE

Add Tasks

10. 點選確認。

Mobile app interface showing visit summary for Joe Testersen on Thursday, August 19, 2021. The service is HH OT ASSISTANT. The visit summary includes clock-in (04:26 PM) and clock-out (04:53 PM) times, and a visit note. At the bottom, there are two buttons: GO BACK and CONFIRM. The CONFIRM button is highlighted with a red box.

Thursday, August 19, 2021

**JOE TESTERSEN**

Service(s): HH OT ASSISTANT

**Visit Summary**

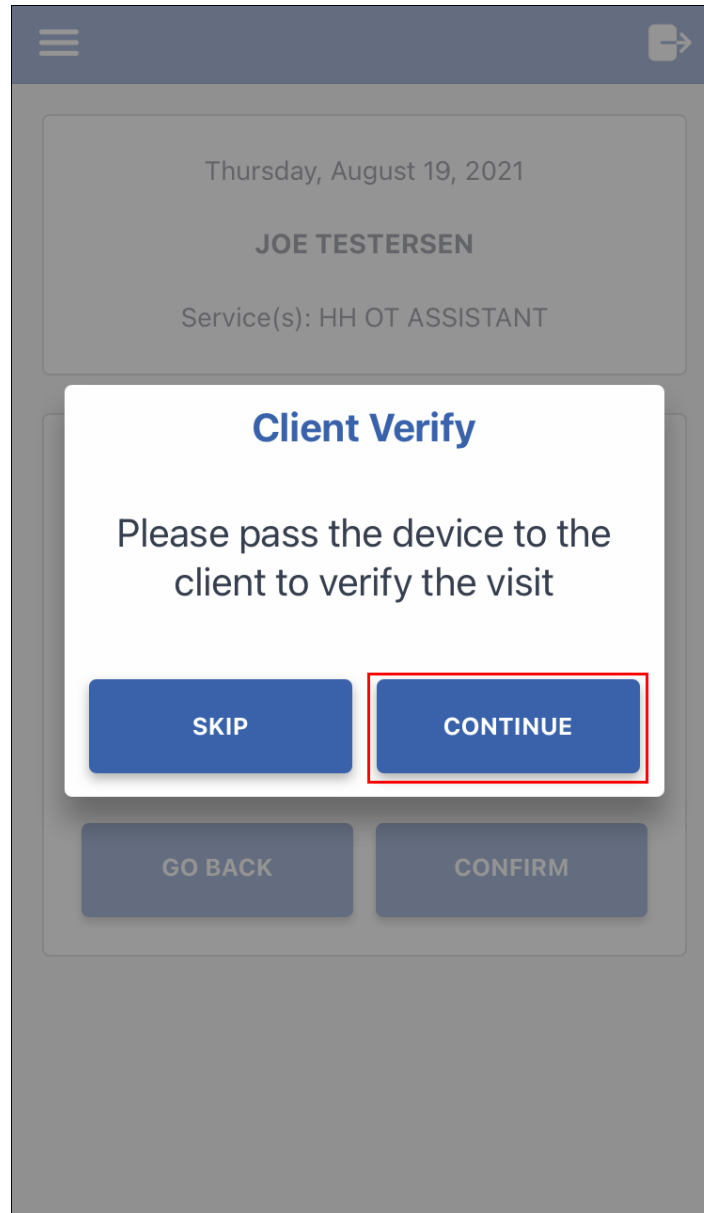
Clock-In: 04:26 PM  
Clock-Out: 04:53 PM

Visit Note Test Note

GO BACK CONFIRM

## 完成就診（客戶確認）

1. 點選繼續。  
將裝置傳給客戶以驗證拜訪。



2. 從清單中選擇語言。
3. 點選繼續。

### CONFIRM LANGUAGE

Thursday, August 19, 2021

**JOE TESTERSEN**

Service: HH OT ASSISTANT

Please select your preferred language

English

Ilokano

Tagalog

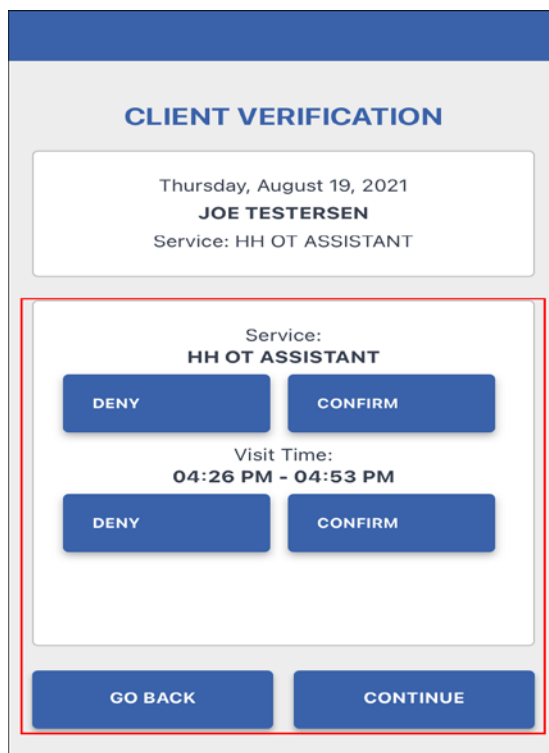
粵語

普通話

CONTINUE



4. 點選**確認**或**拒絕**以記錄核准或拒絕**服務**和**拜訪時間**。
5. 點選**繼續**。



**CLIENT VERIFICATION**

Thursday, August 19, 2021  
**JOE TESTERSEN**  
Service: HH OT ASSISTANT

Service:  
**HH OT ASSISTANT**

**DENY** **CONFIRM**

Visit Time:  
**04:26 PM - 04:53 PM**

**DENY** **CONFIRM**

**GO BACK** **CONTINUE**



**注意：**

如果啟用交換器服務功能，每個需要確認的服務會顯示在此畫面上，且必須加以確認或拒絕。

6. 點選確認。

**CLIENT CONFIRMATION SUMMARY**

Thursday, August 19, 2021

**JOE TESTERSEN**

Service: HH OT ASSISTANT

**Confirmation Summary**

Service(s): Confirmed  
Visit Time: Confirmed

GO BACK

CONFIRM

7. 點選簽名或錄音。

A. 簽名。

- i. 用手指在裝置上簽名。
- ii. 點選繼續。

Thursday, August 19, 2021

**JOE TESTERSEN**

Service: HH OT ASSISTANT

**SIGNATURE** VOICE RECORDING

Sign by using your finger on the device


CONTINUE

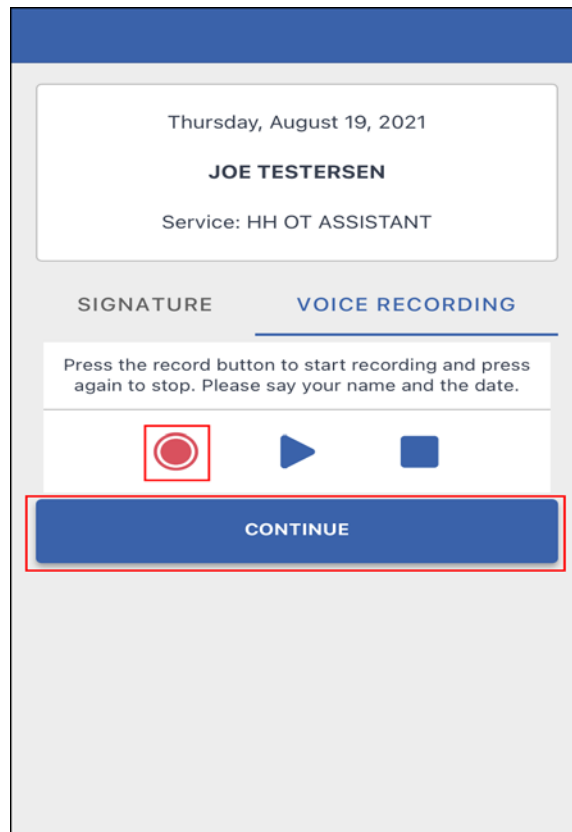


注意：

點選 (X) 以清除簽名欄位。

### B. 語音錄音。

- i. 點選**錄製**（）。  
用戶端會在裝置中說出其名稱和日期。
- ii. 點選錄製按鈕以停止錄製。
- iii. 點選**繼續**。



**注意：**  
點選錄製以覆寫現有的語音錄音。



**注意：**  
語音錄音最長可達 15 秒。按一下播放按鈕可播放錄製的音訊。

8. 點選提交。

The image displays two side-by-side screenshots of a mobile application interface for 'CLIENT CONFIRMATION SUMMARY'. Both screens show the date 'Thursday, August 19, 2021', the name 'JOE TESTERSEN', and the service 'HH OT ASSISTANT'. The left screen features a signature in the 'Identification Summary' section, while the right screen shows a play button icon. Both screens have a 'GO BACK' button and a 'SUBMIT' button at the bottom. The 'SUBMIT' button on the left screen is highlighted with a red border.

9. 點選繼續。

The image shows a screenshot of the 'CLIENT CONFIRMATION SUMMARY' screen. A modal dialog box is overlaid on the screen, displaying the text 'Client Verification Submitted' with a checkmark icon. Below the text is a 'CONTINUE' button, which is highlighted with a red border. The background screen shows the same information as the previous screenshots, including the date, name, service, and signature.



注意：

完成就診後，您將自動登出應用程式。