




Sandata Mobile Connect (SMC) : 开始团体访视

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登录 SMC

1. 点击 Sandata Mobile Connect 图标 () 启动应用程序。
2. 输入登录凭据:
 - A. 公司 ID -
 - i. 对于 Sandata 电子访视验证用户 = 2-, 后跟账号。示例 2-##### (##### = 账号)
 - B. USERNAME - 用户名凭据将根据代理机构配置而更改。
 - i. 员工的用户名。
 - C. 密码 - 密码凭据将根据机构配置而更改。
 - i. 输入您的密码。
 - ii. 触摸 ID (iOS) / 指纹 (Android) ()。
将手指放在设备的指纹扫描仪上。
 - iii. 人脸 ID (仅限 iOS) ()。
让设备的前置摄像头扫描您的脸部。




注意:

请记住, 要使用生物识别功能登录, 用户必须在其移动设备上启用和注册生物识别数据。如果生物识别登录不可用, 请检查设备设置。

 COMPANY ID * <input type="text" value="Company ID"/> USERNAME * <input type="text" value="Username"/> PASSWORD * <input type="password" value="Password"/>  * Required field <input type="button" value="LOG IN"/> FORGOT PASSWORD? Privacy Policy 2.0.107 © 2018-2021 Sandata Technologies, LLC	 COMPANY ID * <input type="text" value="Company ID"/> USERNAME * <input type="text" value="Username"/> PASSWORD * <input type="password" value="Password"/>  * Required field <input type="button" value="LOG IN"/> FORGOT PASSWORD? 2.0.177 © 2018-2021 Sandata Technologies, LLC	 COMPANY ID * <input type="text" value="Company ID"/> USERNAME * <input type="text" value="Username"/> PASSWORD * <input type="password" value="Password"/>  * Required field <input type="button" value="LOG IN"/> FORGOT PASSWORD? 2.0.177 © 2018-2021 Sandata Technologies, LLC
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3. 点击登录。



COMPANY ID *

USERNAME *

PASSWORD *



* Required field

LOG IN

[FORGOT PASSWORD?](#)

[Privacy Policy](#)

从搜索客户端开始团体访问 选项卡（已知客户）

从“搜索客户端”选项卡（已知客户端）开始团体访问

1. 导航到**搜索客户**选项卡，并按照说明开始访问。
2. 点击 **Enter Client Identifier** 字段，输入搜索条件。
输入完整的 10 位 Medicaid ID 或客户 ID 以查找客户。



注意：

如果您没有客户 Medicaid ID 或客户 ID，请联系您的机构。

3. 点击**搜索客户端**。
4. 点击开始团体访视。

The screenshot shows the Sandata mobile app interface. At the top, there is a search bar with the text "12321111111" and a magnifying glass icon. Below the search bar is a blue button labeled "SEARCH CLIENT". Below this, the search results for "JULIET MONTGOMERY" are displayed. The results include the Client ID #: 678974, MEDICAID ID #: 12321111111, and the address: 26 Harbor Park Drive, Port Washington, NY 11050-0000. Below the address, there are three blue buttons: "START VISIT", "START GROUP VISIT", and "JOIN GROUP VISIT". The "START GROUP VISIT" button is highlighted with a red rectangular box.

5. 选择主页或社区。
6. 点击继续。
这记录了访视的位置，并继续呼叫或呼叫过程。

ALTERNATE LOCATION

Please select your location *

Home ☐

Community ☐

CONTINUE

CANCEL

从搜索客户端开始团体访问 选项卡（已知客户）

7. 选择一项服务。
用手指滚动浏览服务列表。
8. 点击开始团体访视。

Service Selection screen showing a list of services and a 'START GROUP VISIT' button.

Header: SERVICE SELECTION

Date: Tuesday, August 24, 2021

Name: JULIET MONTGOMERY

Please select the service you are providing

- RN Assessment (T1001)
- Passport - Waiver Choices HCAS (T2025)
- OHCW - Choices HCAS (T2025)
- Occupational Therapies (G0152)
- OHCW PCA (T1019)
- Passport HCA (S5125)

START GROUP VISIT

9. 点击是开始访视。

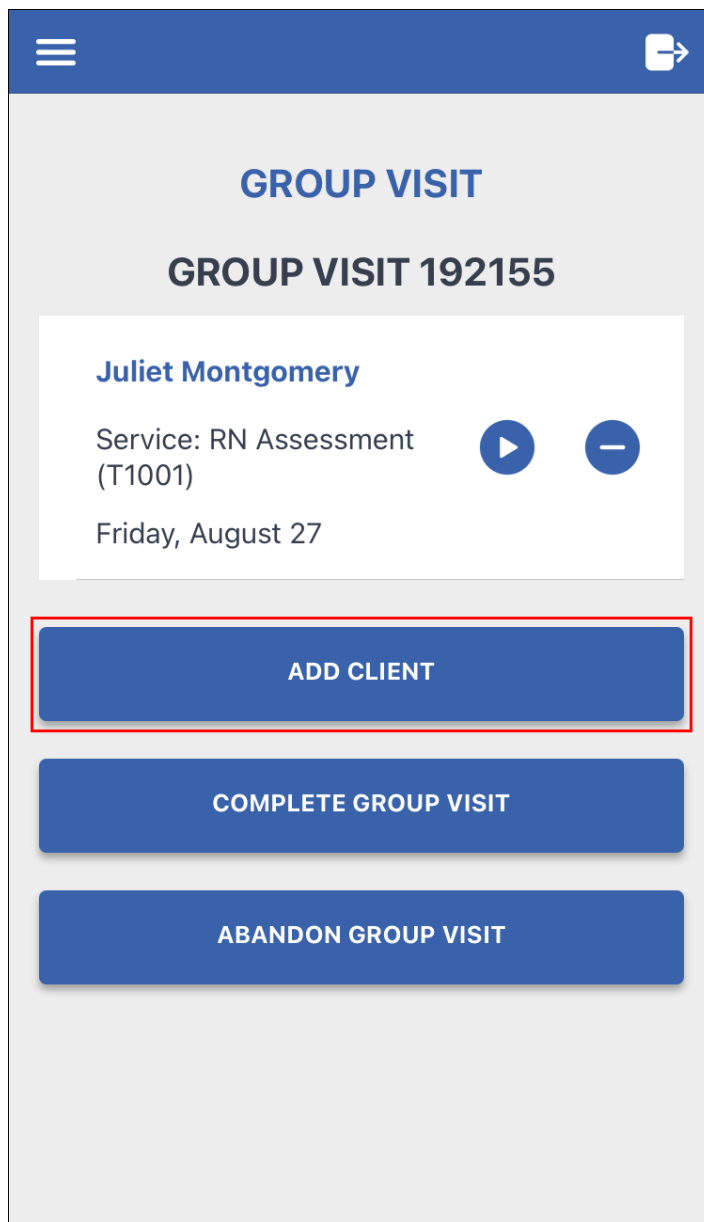
The screenshot shows a mobile application interface. At the top, there is a dark blue header with a menu icon on the left and a share icon on the right. Below the header, the text 'OHCW HCA (S5125)' is displayed. Underneath, there is a section titled 'Participant-Directed Homemaker-Personal Care'. A white modal dialog box is centered on the screen with the title 'START VISIT' in blue. Below the title is a clock icon. The text inside the dialog reads: 'Service: RN Assessment (T1001)', 'Clock-In: 05:08 PM', and 'Are you sure you want to start the visit?'. At the bottom of the dialog are two blue buttons: 'NO' and 'YES'. The 'YES' button is highlighted with a red rectangular border. Below the dialog, the text 'Passport HCA (S5125)' is visible. At the very bottom of the screen is a large dark blue button labeled 'START VISIT'.

将其他客户添加到团体访问

将其他客户添加到团体访问

开始群组访问后，用户可以向群组访问添加其他客户端。

1. 点击**添加客户端**。



将其他客户添加到团体访问

2. 搜索客户。
输入完整的 10 位 Medicaid ID 或客户 ID 以查找客户。
3. 单击开始访问。

The screenshot displays the Sandata mobile application interface. At the top, there is a blue header bar with a menu icon on the left and a share icon on the right. Below the header, the app is divided into two main sections: 'CLIENTS' and 'SEARCH CLIENT'. The 'SEARCH CLIENT' section is active and highlighted. It contains a search input field with the placeholder text 'Enter Client Identifier'. Inside the field, a magnifying glass icon is on the left, the text '238223829' is in the center, and a small 'x' icon is on the right. Below the input field is a blue button labeled 'SEARCH CLIENT'. Further down, a client profile card is shown for 'JULIA ROBERS'. The card displays the following information: 'Client ID #: 574638', 'MEDICAID ID #: 238223829', and '9999999999'. Below the text is a blurred image of a person. At the bottom of the card is a blue button labeled 'START VISIT'. Red rectangular boxes are drawn around the search input field and the 'START VISIT' button to highlight them.

4. 选择主页或社区。
5. 点击继续。
这记录了访视的位置，并继续呼叫或呼叫过程。

ALTERNATE LOCATION

Please select your location *

Home

Community

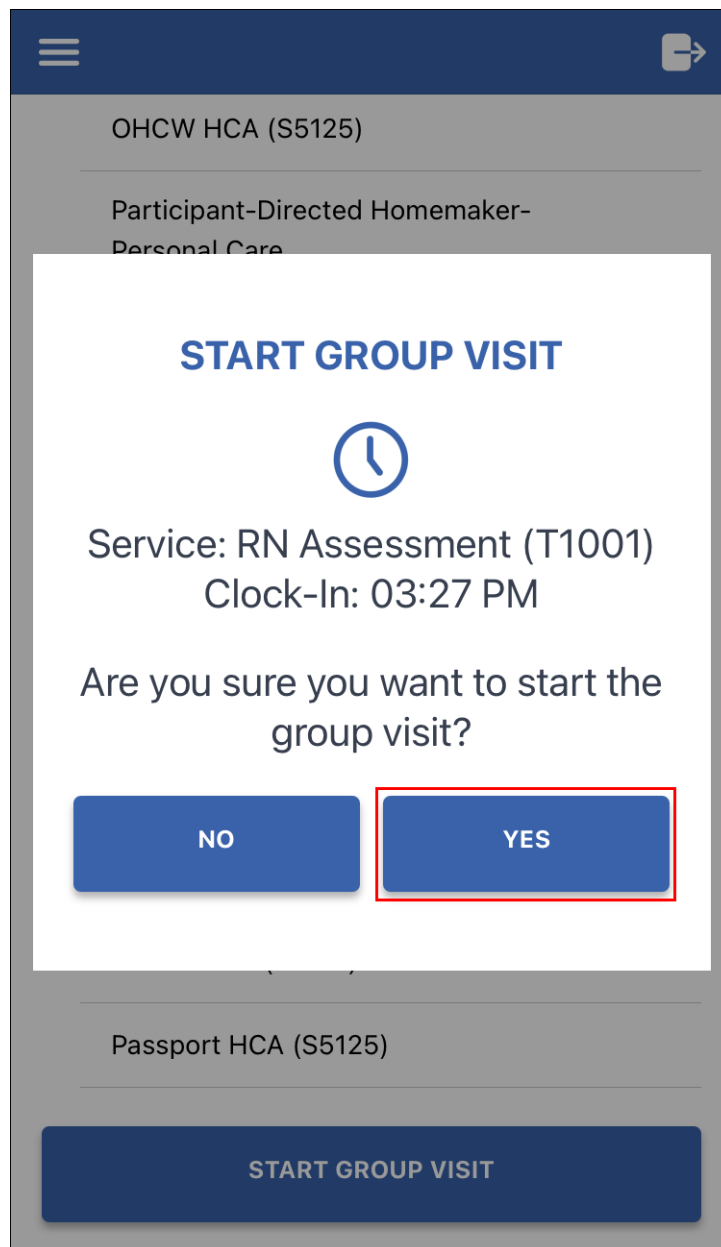
CONTINUE

CANCEL

6. 选择一项服务。
用手指滚动浏览服务列表。
7. 点击开始团体访视。

The screenshot shows a mobile application interface for Sandata. At the top is a blue header with a menu icon on the left and a share icon on the right. Below the header, the title "SERVICE SELECTION" is centered. Underneath, a box displays the date "Friday, August 27, 2021" and the name "JULIA ROBERS". A prompt "Please select the service you are providing" is followed by a list of services: "RN Assessment (T1001)", "Passport - Waiver Choices HCAS (T2025)", "OHCW - Choices HCAS (T2025)", "Occupational Therapies (G0152)", "OHCW PCA (T1019)", and "Passport HCA (S5125)". A red box highlights this list. At the bottom, a blue button labeled "START GROUP VISIT" is also highlighted with a red box.

8. 点击是。



The screenshot shows a mobile application interface. At the top, there is a dark blue header with a menu icon on the left and a share icon on the right. Below the header, the text "OHCW HCA (S5125)" is displayed. Underneath, there is a section titled "Participant-Directed Homemaker- Personal Care". A white modal dialog box is centered on the screen with the title "START GROUP VISIT" in blue. Below the title is a clock icon. The text inside the dialog reads: "Service: RN Assessment (T1001)", "Clock-In: 03:27 PM", and "Are you sure you want to start the group visit?". At the bottom of the dialog are two blue buttons: "NO" and "YES". The "YES" button is highlighted with a red rectangular border. Below the dialog, the text "Passport HCA (S5125)" is visible. At the very bottom of the screen is a dark blue button labeled "START GROUP VISIT".

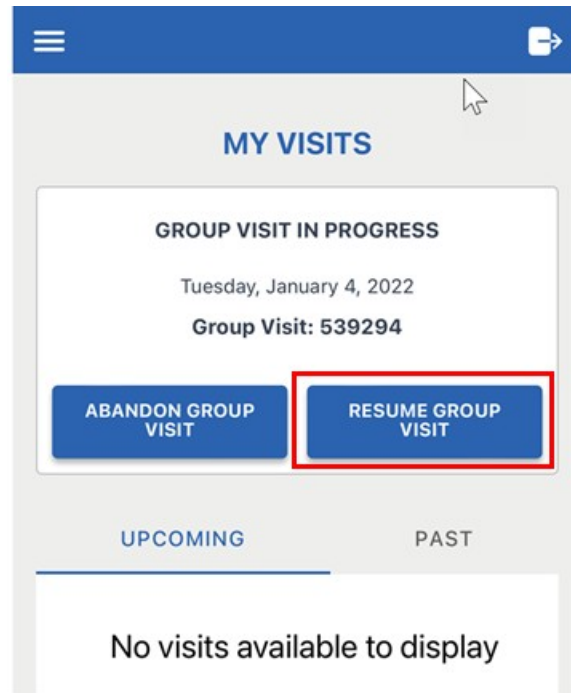


注意：

重复此过程以添加任何其他客户端或关闭设备并开始提供服务。设备将自动注销。当您准备好完成访视时，请重新登录（S）。

完成团体访视（员工）


1. 登录应用程序。
1. 点按“恢复团体就诊”。

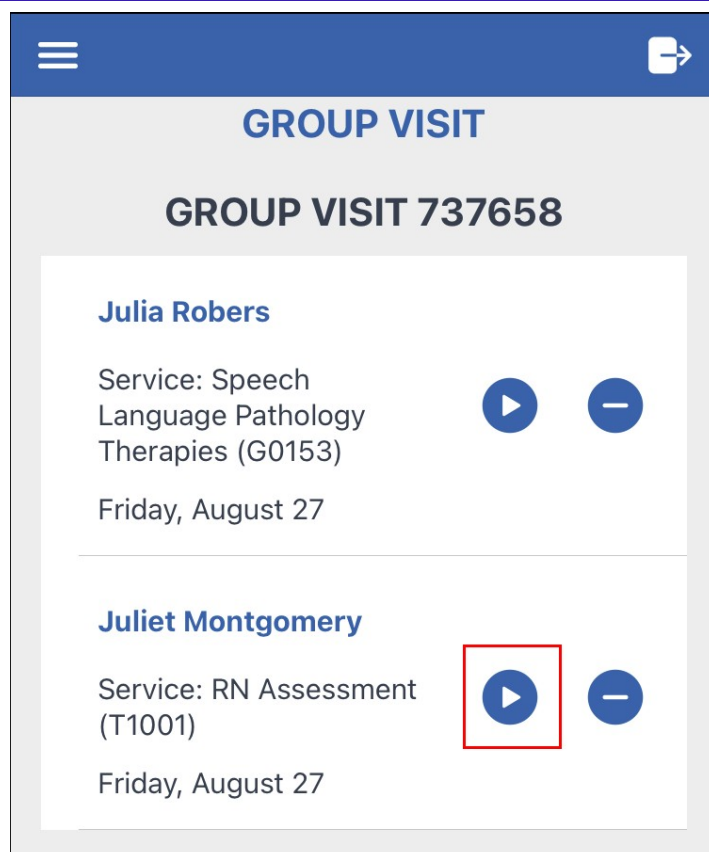


2. 单击箭头选择客户端。

注意：



点击破折号（） 放弃单个客户的访问，或点击 **ABANDON GROUP VISIT** 放弃组中所有客户的访问。这将在未完成通话的情况下结束访视。当看护者忘记在班次结束时注销时，他们会放弃呼叫。放弃呼叫使另一名护理人员有机会使用该设备。



3. 点击**添加任务**以打开任务列表。

VISIT IN PROGRESS

Friday, August 20, 2021
JOE SANDARS
Clock-In: 04:40 PM
Service(s): BI PAB 2:1

ABANDON VISIT **COMPLETE VISIT**

TASKS **OBSERVATIONS** **VISIT NOTE**

Add Tasks

完成团体访视（员工）

- 从任务列表中点击适用的任务（多个）。
某些任务要求用户在字段中输入值（例如体重、血压或车费）。
- 点击**添加任务**以关闭任务列表。

The screenshot shows the Sandata mobile application interface during a visit. At the top, there is a blue header with a menu icon and a share icon. Below the header, the title 'VISIT IN PROGRESS' is displayed in blue. The main content area shows the date 'Friday, August 20, 2021', the patient name 'JOE SANDARS', and the clock-in time '04:40 PM'. Below this, the service is listed as 'BI PAB 2:1'. There are two blue buttons: 'ABANDON VISIT' and 'COMPLETE VISIT'. Below these buttons, there are three tabs: 'TASKS', 'OBSERVATIONS', and 'VISIT NOTE'. The 'TASKS' tab is selected, and it shows a list of tasks with checkboxes. The tasks are: 'Administer Medication(s)' (checked), 'Assist/Feed' (unchecked), 'Bed Bath' (checked), 'Bed Mobility/Transfers' (unchecked), 'Bedpan' (unchecked), 'Blood Glucose Monitoring' (unchecked), 'Blood Pressure' (unchecked), 'Brush Hair' (checked), and 'Catheter Care' (unchecked). A red box highlights the task list area.

6. 点击任务完成、任务未完成或客户拒绝。

The screenshot displays the Sandata mobile application interface for completing a group visit. At the top, there is a blue header bar with a menu icon on the left and a back arrow on the right. Below the header, there are three tabs: 'TASKS' (selected), 'OBSERVATIONS', and 'VISIT NOTE'. Under the 'TASKS' tab, there is a blue button labeled 'Add Tasks'. Below this button, there are three task categories, each with three radio button options:

- Administer Medication(s) ***
 - ☐ Task Completed
 - ☐ Client Refused
 - ☐ Task Not Completed
- Bed Bath ***
 - ☐ Task Completed
 - ☐ Client Refused
 - ☐ Task Not Completed
- Brush Hair ***
 - ☐ Task Completed
 - ☐ Client Refused
 - ☐ Task Not Completed

7. 点击完成访视。

VISIT IN PROGRESS

Friday, August 20, 2021
JOE SANDARS
Clock-In: 04:40 PM
Service(s): BI PAB 2:1

ABANDON VISIT

COMPLETE VISIT

TASKS

OBSERVATIONS

VISIT
NOTE

Add Tasks

☒ Administer Medication(s)

☐ Assist/Feed

☒ Bed Bath

☐ Bed Mobility/Transfers

☐ Bedpan

☐ Blood Glucose Monitoring

☐ Blood Pressure

☒ Brush Hair

☐ Catheter Care

8. 选择主页或社区。
9. 点击继续。
这记录了访视的位置，并继续呼叫或呼叫过程。

ALTERNATE LOCATION

Please select your location *

Home

☐

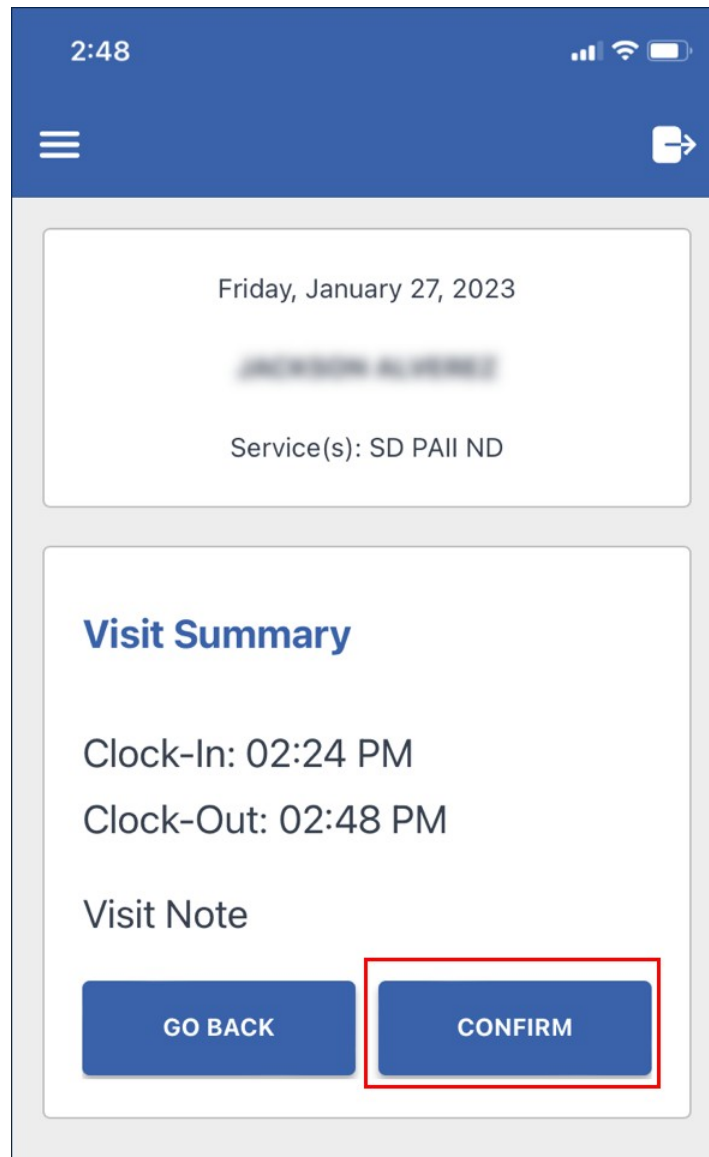
Community

☐

CONTINUE

CANCEL

10. 点击**确认**。



The screenshot shows a mobile application interface for confirming a visit. At the top, a blue header bar contains the time '2:48' on the left and signal, Wi-Fi, and battery icons on the right. Below the header is a white card with a blue border. Inside this card, the date 'Friday, January 27, 2023' is displayed. Below the date is a blurred line of text. Underneath that, the text 'Service(s): SD PAII ND' is shown. Below the white card is another white card with a blue border. This second card contains the title 'Visit Summary' in bold blue text. Below the title, the 'Clock-In: 02:24 PM' and 'Clock-Out: 02:48 PM' are listed. Below the clock times is the text 'Visit Note'. At the bottom of this card are two blue buttons: 'GO BACK' on the left and 'CONFIRM' on the right. The 'CONFIRM' button is highlighted with a red rectangular border.

2:48

Friday, January 27, 2023

Service(s): SD PAII ND

Visit Summary

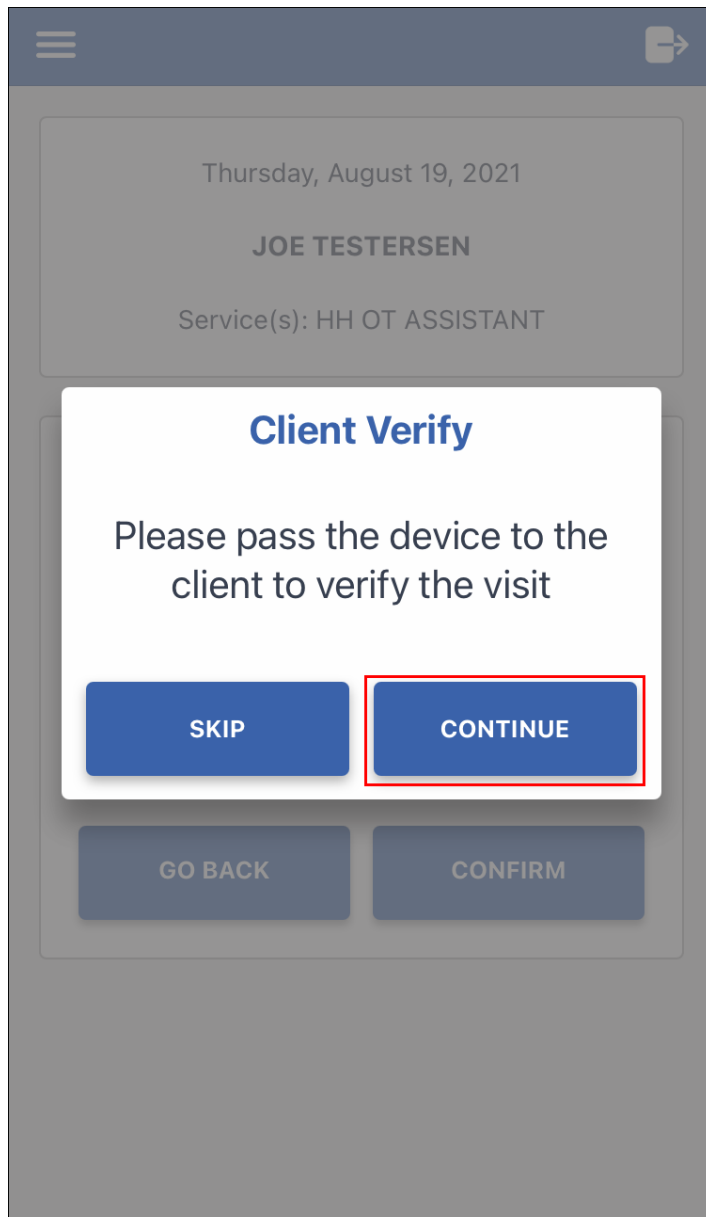
Clock-In: 02:24 PM
Clock-Out: 02:48 PM

Visit Note

GO BACK CONFIRM

完成团体拜访（客户确认）

1. 点击**继续**。
将设备传递给客户端以验证访视。



完成团体拜访（客户顾问- 紧致）

2. 从列表中选择一种语言。
3. 点击继续。

CONFIRM LANGUAGE

Thursday, August 19, 2021

JOE TESTERSEN

Service: HH OT ASSISTANT

Please select your preferred language

English

Ilokano

Tagalog

粵語

普通話

CONTINUE

4. 点击**确认**或**拒绝**以记录批准或拒绝服务和访视时间。
5. 点击**继续**。

CLIENT VERIFICATION

Thursday, August 19, 2021
JOE TESTERSEN
Service: HH OT ASSISTANT

Service:
HH OT ASSISTANT

DENY **CONFIRM**

Visit Time:
04:26 PM - 04:53 PM

DENY **CONFIRM**

GO BACK **CONTINUE**

6. 点击**确认**。

CLIENT CONFIRMATION SUMMARY

Thursday, August 19, 2021
JOE TESTERSEN
Service: HH OT ASSISTANT

Confirmation Summary

Service(s): Confirmed
Visit Time: Confirmed

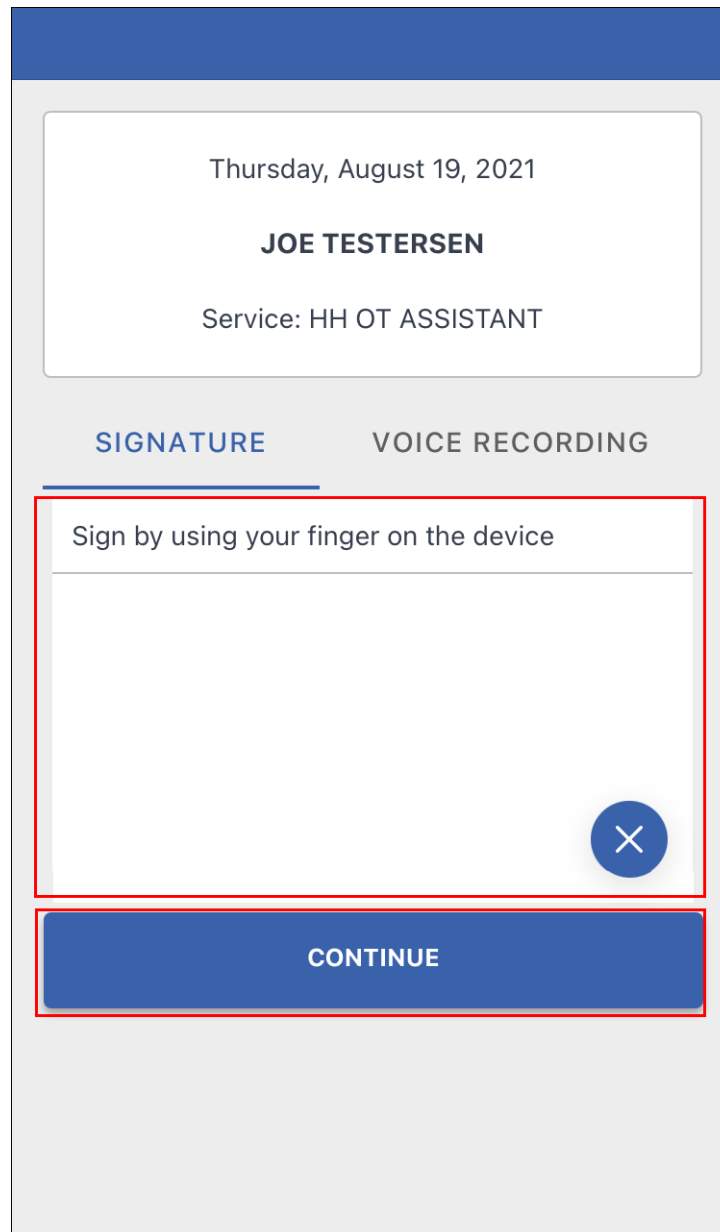
GO BACK **CONFIRM**

完成团体拜访（客户顾问- 紧致）

7. 点击签名或录音。

A. 签名。


- i. 用手指在设备上签名。
- ii. 点击继续。

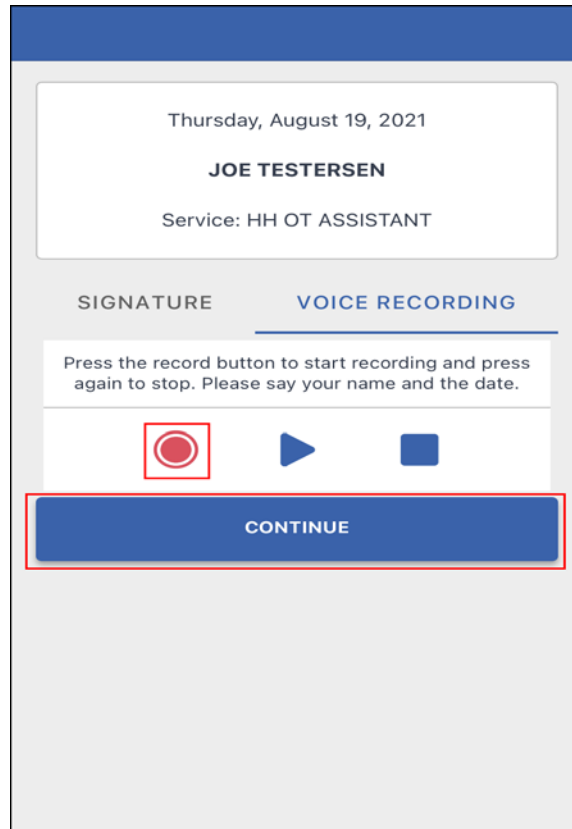


注意：

点击 (X) 清除签名字段。

B. 录音。

- i. 触击 **记录**（）。
客户端在设备中说出他们的姓名和日期。
- ii. 点击录制按钮停止录制。
- iii. 点击**继续**。



注意：
点击录音以覆盖现有录音。



注意：
录音最长可能为 15 秒。单击播放按钮播放录制的音频。

完成团体拜访（客户顾问- 紧致）

8. 点击提交。

CLIENT CONFIRMATION SUMMARY

Thursday, August 19, 2021

JOE TESTERSEN

Service: HH OT ASSISTANT

Identification Summary

GO BACK SUBMIT

9. 点击继续。

CLIENT CONFIRMATION SUMMARY

Thursday, August 19, 2021

JOE TESTERSEN

Client Verification Submitted

CONTINUE

GO BACK SUBMIT



注意：

完成访视后，您将自动退出应用程序。重新登录，并在适用情况下为团体访视中的任何其他客户重复完成访视流程。