

Registering for the Sandata Learning Management System

To sign up for eLearning:


1. Click the link sent in the email.

<https://www.sandatalearn.com/?KeyName=IndianaEVV>

Complete the fields in the Sign Up section of the screen.

2. Click the **SIGN UP** button.

Sign Up

To use the key  agency, please sign up for a new account or login to an existing one.

First Name *Required*

Middle Name

Last Name *Required*

Email *Required*

Password *Required*

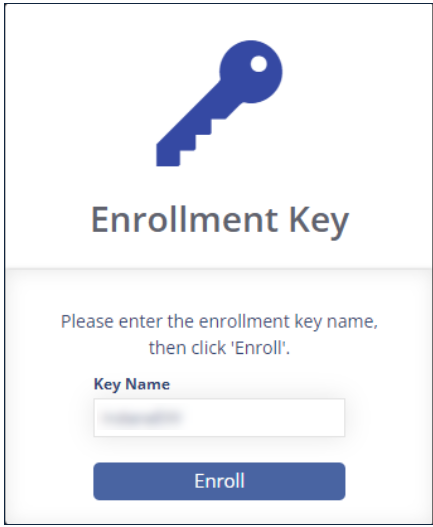
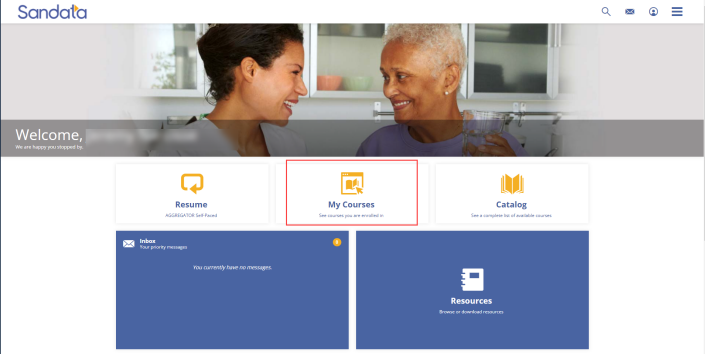
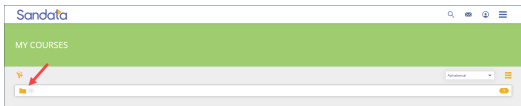

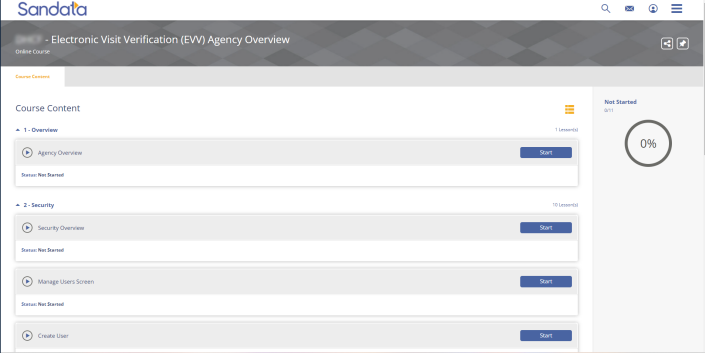
Re-enter Password *Required*

Agency Name: *Required*

Provider Medicaid ID # *Required*

Sign Up

[Back To Login](#)

<p>Note: Click the Enroll button, if displayed.</p> <p>The Enrollment Key pop-up displays when accessing Sandata Learn using the link sent in the registration email when users are already enrolled. The pop up also displays when users are assigned additional courses. After registration is complete, disregard the registration link and use https://sandatalearn.com to access course material.</p>	 <p>The screenshot shows a white pop-up window with a blue key icon at the top. Below the icon, the text 'Enrollment Key' is displayed. A message reads: 'Please enter the enrollment key name, then click \'Enroll\'.' There is a text input field labeled 'Key Name' and a blue 'Enroll' button at the bottom.</p>
<p>3. The Sandata learn dashboard will display.</p> <p>4. Click on My Courses to view the available course.</p>	 <p>The screenshot shows the Sandata Learn dashboard. At the top is a banner with a photo of two women and the text 'Welcome, We are happy you joined us!'. Below the banner are four main sections: 'Resume' (All available self-paced courses), 'My Courses' (See courses you are enrolled in), 'Catalog' (See a complete list of available courses), and 'Resources' (Browse all available resources). The 'My Courses' section is highlighted with a red box.</p>
<p>5. Click the folder to open and view the available training courses.</p>	 <p>The screenshot shows the 'MY COURSES' section of the dashboard. It features a green header bar and a list of courses below. A red arrow points to a folder icon on the left side of the course list.</p>
<p>6. Click the course name or the Start button to open the course.</p>	 <p>The screenshot shows the details for a specific course. It includes a 'Self Paced' label, a 'New Enrolled' dropdown, and a 'Start' button. The 'Start' button is highlighted with a red box.</p>
<p>7. Click the Start button to start the session.</p> <p>Upon completion, the lesson progress shows a status of "Completed."</p>	 <p>The screenshot shows the 'Course Content' page for 'Electronic Visit Verification (EVV) Agency Overview'. It lists several topics: 'Agency Overview', 'Security Overview', 'Manage Users Screen', and 'Create User'. Each topic has a 'Start' button. On the right side, there is a circular progress indicator showing '0%' and a 'Next Started' button.</p>

8. To access the completion certificate, click on the menu bar in the upper-right corner of the screen and choose the Transcript option. After the initial registration, going forward users must use <https://sandatalearn.com> to log in and review course materials.

